

ATTACHMENT A

Massachusetts Local Annual Plan Fiscal Year 2026 Checklist

*Please use this checklist to ensure completeness;
indicate each item that is included with the Board's submission.*

No.	Checkoff Confirms Inclusion	Document Title
1.	✓	Completed Local Annual Plan FY26 Checklist (<i>Attachment A</i>)
2.	✓	Notification of Local Workforce System Changes Form (<i>Attachment C</i>)
3.	✓	MassHire Career Center Hours of Operation Form (<i>Attachment D</i>)
4.	✓	Local Annual Plan Signatories Form (<i>Attachment F</i>)
5.	✓	Financial Modification Authorization Form (<i>Attachment G</i>)
6.	✓	Integrated Budget (<i>Attachment J</i>)
7.	N/A do not need to submit per instructions	Instructions for FY26 Local Performance Goals (<i>Attachment M</i>)
8.	✓	Local Information Required: Local Agricultural Labor Market (<i>Attachment V</i>)
		Attachment I (Charts Below)
9.	✓	Labor Exchange Program Summary (<i>Chart #1</i>)
10.	✓	WIOA Title I Program Summary for Adults (<i>Chart #2</i>)
11.	✓	WIOA Title I Program Summary for Dislocated Workers (<i>Chart #3</i>)
12.	✓	WIOA Title I Program Summary for Youth (<i>Chart #4</i>)

ATTACHMENT C

Massachusetts
Local Annual Plan: Fiscal Year 2026

NOTIFICATION of LOCAL WORKFORCE SYSTEM CHANGES

FISCAL YEAR 2026 CHANGES

Please describe any programmatic, infrastructure or organizational changes planned for FY2026, including those that will result from any budget reduction/augmentation.

Please complete this form and submit it as part of your Local Annual Plan: Fiscal Year 2026 package.

Local Area: Berkshire

Are changes planned for FY2026:

☐ YES

☒ NO

If significant service design or other changes from FY2025 are planned for FY2026, describe below each change to the local workforce development model. For each planned change, the description should include both:

- a. A discussion of the basis for the planned change, and
- b. A discussion of the projected outcome(s) and benefit(s) or challenge(s) to be realized as result of the planned change.

Describe Changes:

Note: for workforce system changes that are planned or contemplated throughout the year, and to request MDCS assistance, please refer to MassWorkforce Policy DCS 100 08.126, Workforce System Change Notification: <https://www.mass.gov/service-details/massworkforce-wioa-oscc-operations-policy-issuances>

ATTACHMENT D

Massachusetts Local Annual Plan: Fiscal Year 2026

MassHire Department of Career Services MassHire Career Center Hours of Operation Form

In order to provide the public accurate information with regard to local area MassHire Career Center services, please list the following information for each MassHire Career Center location in the local workforce area and indicate whether the facility listed is a full-service MassHire Career Center, an affiliate site or a specialized center.

Workforce Development Area: Berkshire

MassHire Career Center Name	Address	Phone Number	FY 2026 Hours of Operation	Full Service	Affiliate Site (AF) or Specialized Center (SC)*
MassHire Berkshire Career Center	160 North Street, 3 rd Floor, Pittsfield, MA 01201	(413) 499- 2220	Monday – Thursday, 8:00am-4:00pm & Friday 9:00am-4:00pm	YES- Open to the public for full services. Workshops are offered both virtually and in-person	

*Note: Information contained in this document will be posted to the www.mass.gov/eolwd website. Please be sure to check the website to assure information accuracy. Notify Lisa Caissie at Lisa.J.Caissie@mass.gov immediately if any of the information is not accurate or when changes occur. * Please refer to WIOA §§678.300 – 678.320 for definitions and parameters.*

ATTACHMENT F

Massachusetts
Local Annual Plan: Fiscal Year 2026

WIOA Local Annual Plan Signatories

Fiscal Year 2026 MassHire Berkshire Workforce Board

Name of MassHire Workforce Board

This FY2026 Local Annual Plan shall be fully executed as of the date of signature below, and effective through June 30, 2026. The Plan may be amended or modified if agreed to by all parties.

Signature indicates acceptance of all Assurances as delineated in Attachment E.

Typed Name: Mayor Peter M. Marchetti, City of Pittsfield


Chief Elected Official (or Designee)

7-28-25
Date

Typed Name: David Moresi, Board President / Michael Taylor, VP


MassHire Workforce Board Chair (or Designee)

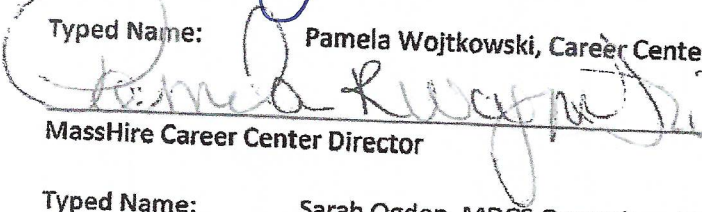
7/30/25
Date

Typed Name: Heather P. Boulger, Board Executive Director


MassHire Workforce Board Director (or Designee)

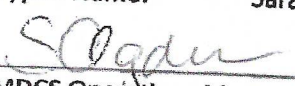
7/31/25
Date

Typed Name: Pamela Wojtkowski, Career Center Executive Director


MassHire Career Center Director

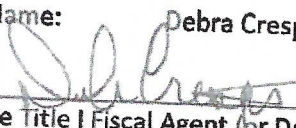
7/18/25
Date

Typed Name: Sarah Ogden, MDCS Operations Manager


MDCS Operations Manager or Designated Representative

7/18/25
Date

Typed Name: Debra Crespo, Career Center Fiscal Agent


MassHire Title I Fiscal Agent (or Designee)

7-18-25
Date

ATTACHMENT G

Financial Forms Modification Authorization Form

Authorization to Sign Financial Forms

Local Annual Plan: Fiscal Year 2026
Integrated Budget for Title I, Wagner-Peyser and
Associated Programs Funded through MDCS

MassHire Berkshire Workforce Board

Name of MassHire Workforce Board

It is agreed by all parties having signed below that the MDCS financial forms, as listed, may be amended or modified as necessary by the person(s) named. This authority shall be granted for the duration of the fiscal year, effective through June 30, 2026.

Typed Name: Mayor Peter M. Marchetti


Chief Elected Official (or Designee)

7-22-25
Date

Typed Name: David Moresi / Michael Taylor, VP


MassHire Workforce Board Chair (or Designee)

7/30/23
Date

Typed Name: Heather P. Boulger


MassHire Workforce Board Director (or Designee)

7/31/25
Date

Typed Name: Pamela Wojtkowski, Career Center


MassHire Title I Fiscal Agent (or Designee)

7/18/25
Date

ATTACHMENT G

Financial Forms Modification Authorization Form

Authorization to Sign Financial Forms

1. Authority to Sign INTEGRATED BUDGET MODIFICATIONS Granted to:

Typed Name of Individual and Entity: Pamela Wojtkowski, Career Center

Signature

Date

Alternate, if applicable:

Typed Name of Individual and Entity: Debra Crespo, Career Center

Signature

Date

2. Authority to Sign CONTRACT MODIFICATIONS Granted to:

Typed Name of Individual and Entity: Pamela Wojtkowski, Career Center

Signature

Date

Alternate, if applicable:

Typed Name of Individual and Entity: Heather P. Boulger, Workforce Board

Signature

Date

3. Authority to Sign FISCAL STATUS REPORTS (FSR) Granted to:

Typed Name of Individual and Entity: Debra Crespo, Career Center

Signature

Date

Alternate, if applicable:

Typed Name of Individual and Entity: Pamela Wojtkowski, Career Center

Signature

Date

INTEGRATED BUDGET (REVISED FORMAT)
PAGE-1

AREA

DATE

8/14/2025

Berkshire Training and Employment, Inc.

35601-0221

0.0611

0.0390

STATE RETAINED FUNDS																					
Bureau	Program	Phase	Program Name	Carry-Is	New Funding	Available	Personnel	Fringe	Premises	Telephone	Travel	NPS-Other	State Indirect	AS&T	Contracted	Remaining	STATE FTEs	LOCAL FTEs	VACANCIES	Additional Filled	Additional Total
FE5024	K105		WP09N FY26	\$ 26,531.14	\$ 26,531.14	\$ 26,531.14	\$ 2,400.00	\$ 907.44					\$ 146.64	\$ 308.56	\$ 22,819.00	\$ (0.00)	0.05				\$ -
FE5025	K106		WP09N FY26				\$ 75,348.46	\$ 28,489.25					\$ 4,693.79	\$ 9,651.29	\$ 51,275.20	\$ -	1.00				\$ -
FE5024	K107		WP 10N FY26	\$ 2,690.35	\$ 169,348.00	\$ 169,348.00	\$ 2,078.00	\$ 634.45					\$ 102.53	\$ 215.47	\$ (0.00)	\$ (0.00)	0.03				\$ -
FE5025	K108		STATE ONE STOP		\$ 14,584.00	\$ 14,584.00	\$ 6,115.00	\$ 2,912.08					\$ 373.63	\$ 783.29	\$ 5,000.00	\$ (0.00)	0.09				\$ -
FE5024	K109		STATE ONE STOP		\$ 201,009.00	\$ 201,009.00											2.5				\$ -
FE5025	K110		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K111		DVOP FY26 (3 Quarter)	\$ 8,182.79			\$ 5,277.00	\$ 1,993.34					\$ 322.12	\$ 675.32	\$ 201,009.00	\$ -	0.09				\$ -
FE5025	K112		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K113		DVOP FY26 (3 Quarter)				\$ 54,219.38	\$ 20,500.35					\$ 3,312.80	\$ 6,951.33	\$ 13,644.00	\$ -	0.91				\$ -
FE5025	K114		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K115		DVOP FY26 (3 Quarter)				\$ 98,627.86														\$ -
FE5025	K116		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K117		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K118		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K119		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K120		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K121		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K122		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K123		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K124		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K125		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K126		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K127		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K128		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K129		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K130		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K131		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K132		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K133		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K134		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K135		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K136		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K137		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K138		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K139		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K140		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K141		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K142		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K143		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K144		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K145		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K146		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K147		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K148		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K149		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K150		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K151		DVOP FY26 (3 Quarter)																		\$ -
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FE5025	K170		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K171		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K172		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K173		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K174		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K175		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K176		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K177		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K178		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K179		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K180		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K181		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K182		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K183		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K184		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K185		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K186		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K187		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K188		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K189		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K190		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K191		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K192		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K193		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K194		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K195		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K196		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K197		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K198		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K199		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K200		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K201		DVOP FY26 (3 Quarter)																		\$ -
FE5025	K202		DVOP FY26 (3 Quarter)																		\$ -
FE5024	K20																				

ATTACHMENT W

Local Information Required: Local Agricultural Labor Market

Background: In accordance with 20 CFR 653.501, local workforce areas must provide:

1. Local Industry Overview:

Provide a general overview of the agricultural industry in your local workforce area, both current and forecasted.

Which 3-5 crops are most commonly grown in your region?

- *Regional cropland: 19,678 acres*
- *Pastureland: 5,065 acres*
- *Other: 6,539 acres*
- *Crops range from hay, woody crops, cultivated Christmas trees, fruit, tree nuts, berries, vegetables, potatoes, melons, grains, oilseeds, dry beans and dry peas.*

What is the outlook for agriculture in your region?

- *\$23.5M in annual sales*
- *Agriculture, Forestry, Fishing, and Hunting is an industry that has seen 80% growth over the last 5 years, with another 36% projected growth by 2027.*
- *Small-scale farms are increasing in the region in addition to the resources that are now available to local farms. For example, Berkshire Agricultural Ventures has been supporting the growth of the agricultural industry by receiving, distributing, and/or operationalizing over \$5 million in grants and loans in 2019 alone.*

What are the main constraints/problems for agriculture industry in your region?

Weather and limited farm land often limits the ability of farmers.

How is the agricultural industry represented on your local workforce Board?

There are two chambers of commerce on the Board of Directors who represent the farming/agriculture industries. MassHire is part of several agricultural programs currently underway including Berkshire Grown and Berkshire Ag Ventures who provide comprehensive technical assistance to farmers and food entrepreneurs through in-house expertise, networking with regional partners, and experienced consultants.

2. Employment Trends:

Please describe recent employment trends of hired farmworkers, e.g., seasonal employment fluctuations, changes in industry demand, etc.

Since the majority of agricultural employment opportunities are seasonal, we see an increase in hired farmworkers between the months of April through September. Due to the seasonality of this industry, employers often rely on H-1B workers to fill their employment needs. There are 30% fewer Farmworkers and Laborers, Crop, Nursery, and Greenhouse in this region than we would expect to find in the average region. This lower-than-expected supply may makes it more difficult to find candidates.

What are the anticipated changes in the agricultural labor market over the next five years (you may want to consider technological advancements)?

From 2020 to 2030, there is projected to be a 160% increase in crop production jobs. By 2030, the region is expected to see 528 jobs in this group alone. Staffing patterns for agricultural positions are projected to increase between 30-40% from 2024-2030. The gap between expected and actual employment is projected to narrow between 2023 and 2028.

3. Recruitment Procedures:

Provide an overview of your local process to recruit local workers for agricultural jobs.

The MassHire Berkshire Career Center works directly with employers in the agricultural industry. Job openings are posted on JobQuest and emailed to Career Center customers weekly in an easy to read format. The Career Center works one on one with job seekers and assists them in finding positions that match their skills and areas of interest. These positions tend to be seasonal in nature.

What have been the standard results of these efforts over the last few years?

This process is very successful in matching job seekers with employers and open positions. The rate of pay and nature of agricultural work is often not desirable, so we see job seekers with a greater interest in other jobs and industries.

How does your local area maintain communication with employers regarding the availability and expectations of local labor resources?

The Berkshire Workforce Board communicates industry trends with employers on a regular basis. The Board also engages with employers individually to get a sense of workforce needs, opportunities, challenges, and barriers.

4. Strategic Foresight: How do or could your local area provide opportunities for apprenticeship programs for farm laborers? How can agricultural leaders and policymakers anticipate future labor challenges and opportunities for migrant farmworkers while ensuring sustainable workforce practices?

The Food & Agriculture cluster employs over 8,900 people in the Berkshires, with growth in retail and dining operations, as well as the expansion of existing and emergence of new farming operations. It overlaps with our robust hospitality and tourism industry, however, it is not considered a top critical industry sector in the Berkshires with career ladder opportunities and sustainable wages. Apprenticeship programs have not yet been considered, but MassHire is always interested in connecting residents and employers to workforce opportunities.

XXX

ATTACHMENT I
PROGRAM SUMMARY CHARTS
FISCAL YEAR 2026
CHART S -- SUBMITTAL HISTORY

WORKFORCE DEVELOPMENT AREA

Berkshire

CONTACT NAME/PHONE:

Heather Boulger- 413 442 7177 x150

Submittal Sequence	Date	Modification To	Yes/No
First Submittal Annual Business Plan	8/28/25	Chart 1: Wagner-Peyser Chart 2: WIOA Adult Chart 3: WIOA Dislocated Worker Chart 4: WIOA Youth	
Second Submittal		Chart 1: Wagner-Peyser Chart 2: WIOA Adult Chart 3: WIOA Dislocated Worker Chart 4: WIOA Youth	
Third Submittal		Chart 1: Wagner-Peyser Chart 2: WIOA Adult Chart 3: WIOA Dislocated Worker Chart 4: WIOA Youth	
Fourth Submittal		Chart 1: Wagner-Peyser Chart 2: WIOA Adult Chart 3: WIOA Dislocated Worker Chart 4: WIOA Youth	
Fifth Submittal		Chart 1: Wagner-Peyser Chart 2: WIOA Adult Chart 3: WIOA Dislocated Worker Chart 4: WIOA Youth	

Note: The entire Attachment I, Charts S and 1-4 must be submitted each time a modification is made.
Enter date (cell is formatted) and Y or N next to each Chart to identify Chart(s) with changes.

Please email the entire workbook to Lisa Caissie at lisa.j.caissie@mass.gov

ATTACHMENT I

Date Submitted or Resubmitted: 8/28/2025 Modification # if not new: _____

CHART 1

FY2026 LABOR EXCHANGE PROGRAM SUMMARY

Berkshire

Workforce Board Name

A	B	C	D	E
Program Activity in MOSES	July-June FY2023	July-June FY2024	July-June FY2025	Planned FY2026
A. Job Seekers Services				
1. Total Job Seekers Served	3,293	3,518	4,194	3,500
a. Total Job Seekers Unemployed	3,103	3,254	3,802	3,000
b. Persons with Disabilities	230	198	341	225
c. UI Claimants Served	2,010	2,082	2,381	2,000
d. Veterans Served	139	100	146	150
B. Employer Services				
1. Total Employers Served (= 1.a + 1.b)	686	777	875	685
a. New to Career Center	259	277	286	225
b. Repeat	427	500	589	460
2. Employers Receiving Job Seeker Referrals	156	210	266	180
3. Employers Hiring from Referrals	36	48	70	50

Column Instructions:

Column B - Enter data from the Year-to-Date Column of the Workforce Area level June 2023 OSCCAR.

Column C - Enter data from the Year-to-Date Column of the Workforce Area level June 2024 OSCCAR.

Column D - Enter data from the Year-to-Date Column of the Workforce Area level June 2025 OSCCAR.

Column E - Enter planned numbers for the July-June period of FY 2026.

Notes:

"**New**" means that the employer has never received services from the Career Center. An employer that is new in a given month will appear in the monthly and the cumulative "new" counts on OSCCAR for the remaining months of the fiscal year.

"**Repeat**" means that the employer has returned to the Career Center for service after having received services in the prior three (3) fiscal years.

ATTACHMENT I

Date Submitted or Resubmitted: 8/25/2025 Modification # if not new: _____

CHART 2

FY2026 WIOA TITLE I PROGRAM SUMMARY FOR ADULTS

Berkshire

Workforce Board Name

A	B	C	D
	Formula Carry-in from FY2025	Formula New in FY2026	FY2026 TOTAL
1. Participants	14	22	36
2. Program Exiters (= 2.a + 2.b)	10	17	27
a. Enter Employment			18
i. Average Hourly Wage at Placement			\$21.00
b. Other Exit Reasons			9
3. Carry-Out to FY2027 (= 1 - 2)			9
4. Entered Employment Rate at Exit (= 2.a / 2)			67%
5. Total Participants in Training Activities (single count*)	5	15	20
a. Basic Education / Literacy Skills	0	0	0
b. ESOL (ESL)	0	0	0
c. Occupational Skills Training (all including ITA)	5	13	18
i. Occupational Skills Training (Customized)	0	0	0
ii. Occupational Skills Training (Group Contracts)	0	0	0
d. On-the-Job Training (OJT)	0	3	3
6. Training Participants Obtaining Certificate/Credential	4	9	13
7. Support Services	12	18	30
a. Needs Based Payments	0	0	0

* Enter the number of unique individuals; should be less than or equal to the number of participants on line 1.
 Column B: Enter estimates of WIOA Title I Adult FY25 participants that will carry-in to WIOA Title I Adults FY26
 Column C: Enter estimates of newly enrolled participants to be served in WIOA Title I Adults in FY2026
 Column D: Enter estimates only in cells that contain regular font

Note: Cells shown in **bold blue** font contain formulas that will calculate automatically based on data entered in Columns C and D. **Do not type in bold blue cells.**

Chart 2

MassHire Dept. of Career Services 07/01/2025

ATTACHMENT I

Date Submitted or Resubmitted:

8/28/2025

Modification # if not new: _____

CHART 3

FY2026 WIOA TITLE I PROGRAM SUMMARY FOR
DISLOCATED WORKERS

Berkshire

Workforce Board Name

A	B	C	D
DISLOCATED WORKER PROGRAM	Formula Carry-in from FY2025	Formula New in FY2026	FY2026 TOTAL
1. Participants	12	28	40
2. Program Exiters (= 2.a + 2.b)	8	19	27
a. Enter Employment			20
i. Average Hourly Wage at Placement			\$24.00
b. Other Exit Reasons			7
3. Carry-Out to FY2027 (= 1 - 2)			13
4. Entered Employment Rate at Exit (= 2.a / 2)			74%
5. Total Participants in Training Activities (single count*)	9	20	29
a. Basic Education / Literacy Skills	0	0	0
b. ESOL (ESL)	0	0	0
c. Occupational Skills Training (all including ITA)	8	16	24
i. Occupational Skills Training (Customized)	0	0	0
ii. Occupational Skills Training (Group Contracts)	0	0	0
d. On-the-Job Training (OJT)	1	2	3
6. Training Participants Obtaining Certificate/Credential	6	15	21
7. Support Services	10	30	40
a. Needs Based Payments	0	0	0

* Enter the number of unique individuals; should be less than or equal to the number of participants on line 1.
 Column B: Enter estimates of WIOA Title I FY25 DW participants that will carry-in to WIOA Title I DW FY2026
 Column C: Enter estimates of newly enrolled participants to be served in WIOA Title I DW in FY2026
 Column D: Enter estimates only in cells that contain regular font

Note: Cells shown in **bold blue** font contain formulas that will calculate automatically based on data entered in Columns C and D. **Do not type in bold blue cells.**

ATTACHMENT I

Date Submitted or Resubmitted: 8/28/2025 Modification # if not new: _____

CHART 4

FY2026 WIOA TITLE I PROGRAM SUMMARY FOR YOUTH

Berkshire

Workforce Board Name _____

A	B	C	D
YOUTH PROGRAM	In School Youth	Out of School Youth	FY2026 TOTAL
1. Participants (= 1.a + 1.b)	0	44	44
a. New Enrollments during FY2026	0	30	30
b. Carry-Overs from FY2025	0	14	14
c. Youth Age 14 - 15	0	0	0
d. Youth Age 16 - 18	0	8	8
e. Youth Age 19 - 21	0	3	3
f. Youth Age 22 - 24	0	5	5
2. Program Exiters (= 2.a+2.b+2.c)	0	23	23
a. Enter Employment	0	13	13
b. Enter Post-Secondary Education or Training	0	5	5
c. Other Exit Reasons	0	5	5
3. Carry-Out to FY2027 (formula = 1 - 2)	0	21	21
4. Employment or Education Rate (= (2.a + 2.b) / (2))	#DIV/0!	78%	78%
5. Enrollments by Fourteen Program Elements			
a. Tutoring and Dropout Prevention	0	20	20
b. Alternative Secondary School, HiSET Prep, ESOL	0	18	18
c. Work Experience, Internships, OJT, Summer Empl Op	0	9	9
d. Occupational Skills Training	0	3	3
e. Leadership Development Opportunities	0	5	5
f. Adult Mentoring	0	1	1
g. Comprehensive Guidance and Counseling	0	40	40
h. Education Concurrently w/ Workforce Prep	0	40	40
i. Entrepreneurial Skills Training	0	1	1
j. Financial Literacy Education	0	40	40
k. Post Sec Education/Training Transition Activities	0	7	7
l. Labor Market/Employment Information Services	0	9	9
m. Supportive Services	0	46	46
n. Follow-up Services	0	46	46
6. Attained Degree/Diploma/HiSET/Certificate	0	14	14
7. Attained Degree/Diploma/HiSET/Certificate Rate(= 6/2)	#DIV/0!	61%	61%

Note: All cells shown in **bold blue** font contain formulas that will calculate automatically.
Do not type in bold blue cells!

Additional calculations:

Out-of-School Percentage of Total Participants

100%

Chart 4

MassHire Dept. of Career Services 07/01/2025



TRAINING THRESHOLD VARIANCE REQUEST

Local Workforce Board Name: Berkshire _____

Reason for requesting variance:

The Berkshire Workforce area has limited ITA training vendors, most of whom offer limited short-term training opportunities. Our Workforce area also has the Healthcare HUBs grant and two local technical schools offering the Career Technical Initiative grant's that offers eligible Adult and Dislocated workers Free training programs in the HealthCare field for careers as Certified Nursing Assistant, Nursing Assistant, Certified Medical Assistant, phlebotomy, EMT and Registered Behavioral Technician and the CTI grants for careers in Automotive field (Auto Tec and Autobody), Welding, Advance Manufacturing, and Landscaping as well as MassEducate free community college which in FY25 we had 8 pre-enrolled WIOA customers choose the Free college over utilizing WIOA training funds.

Target training % requested: 20% _____

How will this affect your local area population:

The lower training threshold will not have an adverse effect on the local area population.

Positive impact of the threshold variance (e.g. how will the lower training threshold help?):

Having a lower training threshold will allow more time for staff to be dedicated to Dislocated Workers and Low-Income Adults. Staff would have more opportunities to provide in-depth assessments and in demand industry career planning with employment plans which the possibility to include On the Job trainings for long term unemployed customers and build a partnership with local employers to meet workforce needs and other meaningful services that could benefit this population as they prepare to re-enter the workforce.

Was a full Board vote taken: Yes ☒ No ☐ if yes, Date 9/4/25

MassHire Board Director:

Signature Date 8/28/2025

Please submit completed form to Lisa Caissie: Lisa.J.Caissie@detma.org